

Meetings, Agendas, and Minutes

Meeting: _____ Date: _____ Start: _____ Finish: _____

Lead: _____ Location: _____

Attendance:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Agenda		Minutes	Performance	
Time (Minutes)	Topic	Summary	Decisions/ Outcomes	Accountable (Who/ When)

Next Meeting Date: _____ Time: _____

Topic: _____ Leader(s): _____



inclusion center
for community and justice